

Privacy Policy

CLG Group: Privacy policy

This Website is operated by CLG Group, a company incorporated and registered in Ireland with company number 496086 ("We", "us").

This privacy policy (this "Policy") sets out the basis on which any personal data the CLG Group collects from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting www.clg-group.ie (our "Website") you are accepting and consenting to the practices described in this Policy.

For the purpose of the Data Protection Act 2018 (the "**Act**"), the data controller in relation to your use of this Website is CLG progress Limited

1 INFORMATION WE MAY COLLECT FROM YOU

We may collect and process the following data about you:

- 1.1 **Information you give us.** You may give us information about you by filling in forms on our Website or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you make an enquiry on our Website and when you report a problem with our Website. The information you give us may include your name, address, e-mail address and phone number, financial and credit card information.
- 1.2 **Information we collect about you.** With regard to each of your visits to our Website we may automatically collect the following information:
- 1.2.1 technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
- 1.2.2 information about your visit, including the full Uniform Resource Locators (URL) clickstream to, through and from our Website (including date and time); products you viewed or searched for; page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page and any phone number used to call our customer service number.
- 1.3 **Information we receive from other sources.** We may receive information about you if you use any of the other websites or the other services we or any members of the CLG Group or any associated businesses use or provide.

2 COOKIES

We also use cookies and for detailed information on the cookies we use please see our Cookie Policy.

3 USES MADE OF YOUR INFORMATION

We and the organisations referred in section 4.1 below use information held about you in the following ways:

3.1 **Information you give us.** We will use this information:



- 3.1.1 to carry out our obligations arising from any contracts entered into between you and us and to provide you with the information, products and services that you request from us;
- 3.1.2 to provide you with information about other goods and services we offer that are similar to those that you have already purchased or enquired about;
- 3.1.3 to provide you, or permit selected third parties to provide you, with information about goods or services we feel may interest you. If you are an existing customer, we will only contact you by electronic means (e-mail or SMS) with information about goods and services similar to those which were the subject of a previous sale or negotiations of a sale to you. If you are a new customer, and where we permit selected third parties to use your data, we (or they) will contact you by electronic means only if you have consented to this. If you do not want us to use your data in this way, or to pass your details on to third parties for marketing purposes, please tick the relevant box situated on the form on which we collect your data;
- 3.1.4 to notify you about changes to our service;
- 3.1.5 to ensure that content from our Website is presented in the most effective manner for you and for your device.
- 3.2 **Information we collect about you.** We will use this information:
- 3.2.1 to administer our Website and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
- 3.2.2 to improve our Website to ensure that content is presented in the most effective manner for you and for your device;
- 3.2.3 to allow you to participate in interactive features of our service, when you choose to do so;
- 3.2.4 as part of our efforts to keep our Website safe and secure;
- 3.2.5 to measure or understand the effectiveness of advertising we serve to you and others, and to deliver relevant advertising to you;
- 3.2.6 to make suggestions and recommendations to you and other users of our Website about goods or services that may interest you or them.
- 3.3 **Information we receive from other sources.** We may combine this information with information you give to us and information we collect about you. We may us this information and the combined information for the purposes set out above (depending on the types of information we receive).

4 DISCLOSURE OF YOUR INFORMATION

- 4.1 We may share your personal information with members of the CLG Group
- 4.2 We may disclose your personal information to third parties:
- 4.2.1 In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.
- 4.2.2 If the CLG Group or a member of the CLG, or all or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- 4.2.3 If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our terms of use [inset link] and other agreements; or to protect the rights, property, or safety of any of the entities that operate as part of the CLG Group, our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.



5 WHERE WE STORE YOUR PERSONAL DATA

- 5.1 The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Policy.
- 5.2 Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our Website; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

6 YOUR RIGHTS

- 6.1 You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us by completing our online enquiry form or using the contact details below.
- 6.2 Our Website may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.
- 6.3 The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee of €15 to meet our costs in providing you with details of the information we hold about you.

7 CHANGES TO THIS POLICY

7.1 Any changes we may make to this Policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to this Policy.

8 CONTACT

8.1 For further information from us on this Policy or for any queries relating to it, please contact us by email or call us on +353 1 533 1740 or write to us at UNIT 23 VISCOUNT AVENUE AIRWAYS INDUSTRIAL ESTATE DUBLIN 17 D17 HH72